

MingDao University Academic Regulations

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PART 1: General Regulations

Article 1 The Academic Regulations of MingDao University (hereinafter the University) are provided in accordance with University Law, Implementation Rules of University Law, and Rules of Awarding Degree in order to meet the actual need of the University for the matters related to student's enrollment, application for temporary leave of absence, preservation of student status, dismissal, transfer to another university, transfer to different department/program, program selections, grade assessment, and graduation. Degree programs in the University are divided into bachelor degree, continuing education bachelor degree, master degree, and doctoral degree programs (including independent degree programs). All recruitments of students are based on the implementation of University Law and its related guidelines in the University. The application for admission of overseas Chinese students is subjected to the University's regulations. The admission of foreign students is also subjected to the admission regulations for foreign students, which have been stipulated separately by the University, and is sent to the Ministry of Education for approving.

PART II Bachelor Degree and Continuing Education Bachelor Degree Programs (including independent degree programs)

Chapter one: Admission

Article 2 The University publicly recruits new students studying for bachelor program and continuing education bachelor program (including independent programs) before the

beginning of a new academic year. The University also recruits the second year and the third year transfer students in bachelor program and continuing education bachelor program (including independent programs). The regulations of transfer student are stipulated separately and sent to the Ministry of Education for approving and successive implementation.

- Article 3 The qualifications of new student admission for bachelor degree program or continuing education bachelor degree program of all departments are following:
1. A student, who graduates from a public or registered private senior high school or school of an equal standing and passes the university entrance examination, is eligible to be admitted to take bachelor degree program and continuing education bachelor degree program (including independent programs) in the University. Student can obtain a certificate of study after having studied in the university at least for one year.
 2. Foreign students or students from Hong Kong and Macau, whose graduation status is equal to studying in the second year in domestic senior high schools, is eligible to be admitted to the University for a bachelor degree program. After their enrollment, they need to take at least 12 extra credits for graduation. The courses they take are regulated by their departments (including independent programs).

- Article 4 A student, who holds the following qualifications and passes the transfer student examination held by the University, can study in the corresponding grades and departments (including independent programs).
1. A student who has taken courses for totally two semesters in a public or registered private university or university recognized by the Ministry of Education.
 2. A student who graduates from a public or registered private junior college or foreign junior college and university recognized by the Ministry of Education.
 3. A student who holds the following qualifications can be regarded as having equivalent academic ability of graduating from junior college.
 - (1) Having finished studying within academic duration in junior college.
 - (2) Holding certificate of passing examination or eligibility of equivalent academic diploma of junior college.
 4. A student who reaches the age of 22 and holds certificate of study within academic duration and of taking at least 80 credits courses in the following programs including:
 - (1) Undergraduate-level credit courses in all colleges, universities, and open universities.
 - (2) Continuing education credit courses of junior college, independent college, and university.
 - (3) Non-normalized course program recognized by the Ministry of Education.

5. Student in open university, who has studied and obtained 36 credits, is qualified to enter for the transfer student examination for the second grade of corresponding departments. Student, who has obtained 72 credits, is qualified to enter for the transfer student examination for the third grade of corresponding departments.
6. Student, who has studied in the program enacted by subparagraph 7 in Art Education Act and holds certificate of study for entering for the transfer student examination in bachelor or continuing education bachelor program, can be applied to regulations in the subparagraph 1 and 3.
7. Students are not to be subjected to the regulation on age limitation of 22 if they have studied and taken course credits regulated by subparagraph 4 after the implementation of Regulations of Continuing Education in Junior College and University being modified on July 13, 2011 or before the implementation of the academic regulations of the University.

Article 5 Admitted new students and transfer students shall complete their enrollment before stipulated date deadline. Students who fail to finish enrollment in time will be deprived of their admission.

The transfer student examinations for bachelor program and for continuing education bachelor program are held in winter break and summer vacation.

The courses and credits admitted new students have previously taken can be waived, and they can be upgraded to higher study grade. Yet, they have to study in the University at least for one year before their graduation.

Article 6 Admitted new students, who fail to complete their enrollment before deadline date due to serious illness, pregnancy, childbirth, taking care of child under the age of 3, and special reasons, may apply for preservation of admission for up to one year by providing supporting written documents before the deadline of registration. No fee will be charged for this process. Transfer students are also qualified to this application. Students, who are obligated to perform compulsory military service, can apply for preservation of admission until their discharging from military service. Students can apply for admission to study in the University within three months after their being discharged from military service with their order of discharge.

Students, who participate the “Youth Education and Working Saving Account Program”, can apply for preservation of admission for up to three years.

Article 7 Admitted new students and transfer students should take health check held by the University and fill in and hand in their personal records and other required forms and documents.

Article 8 When admitted new students and transfer students register in the University, they should hand in their diploma certificates for verification, except that they have decent reasons or their application for postponing of their handing in certificates has been

approved by the University; otherwise, their admission will be revoked.

- Article 9 If diploma certificates of admitted new students or transfer students are found counterfeited, fake, and illegally altered, students will be dismissed immediately by the University. If they are found to do so after their graduation, the diploma certificate will be cancelled and their qualification of graduation will be nullified.

Chapter Two: Payment of Tuition, Registration, and Course Selection

- Article 10 All students should pay all required fees for completing registration. The regulations and implementation of refunding tuition are in accordance with related rules of student's payment of tuition stipulated by the Ministry of Education. Undergraduate students (including students of independent degree programs), within their extended of academic duration, should pay credit fee if they take less than 9 course credits, and pay full tuition if they take more than 10 course credits.
- Article 11 All students should complete registration procedures as stipulated in the registration notice. If they fail to do so, the admission qualification of admitted new students will be revoked except that their application for preservation of student status is approved by the University. Current students should ask for leaves for late registration or apply for a temporary leave of absence for approving, or they will be dismissed from the University. The registration leave is no longer than two weeks. If graduating students in undergraduate program have no sufficient required credits for graduation, they have to extend their academic duration and make up the credit(s) they need. If the credit(s) they need to make up is (are) in the second semester, they (if without the obligation of performing military service) can be exempted from registration; but they need to apply for a leave of temporary absence. If they have completed registration, they need to take at least one course. If the cause of super senior student's postponing of graduation is out of not obtaining professional certificate, they are exceptions to this rule.
- Article 12 A student's course selection shall follow the course selection rules of the University. Due to the need of students, the University gives credit classes for students, and regulations of giving courses are made separately and sent to the Ministry of Education for ratification. Also, in order to properly use teaching resources and promote inter-school cooperation, the University makes course selection open to inter-school students. These related regulations are made separately and sent to the Ministry of Education for ratification.
- Article 13 Undergraduate students of all departments (including independent programs) shall not take fewer than 16 credits or more than 25 credits from their first academic year to the second one. Continuing education undergraduate students (including independent programs) shall not take fewer than 14 credits or more than 25 credits from their first academic year to the second one. Undergraduate or continuing education undergraduate

students shall not take fewer than 9 credits or more than 25 credits from their third academic year to the fourth one. However, if the semester grade of a student reaches beyond 80, s/he can take additional course credits with the approval of the chair of the department (or the independent degree program). Disabled students in bachelor degree or continuing education bachelor degree program with evidence documents, under special circumstances, are allowed to take fewer credits with the approval of the chair of the department (or the independent degree program); but they should take no fewer than 8 credits.

Article 14 Course additions and withdrawals shall be made by the deadline designated by the Office of Academic Affairs. Students' course withdrawals for special reason must be granted by teacher and tally with related regulations stipulated by the Office of Academic Affairs. If students fail to make their course withdrawals in time or their course withdrawals are without allowance, their semester grade of that course will be zero.

Article 15 Students are not allowed to take two different courses at the same class time. If they are found to do so, the semester grade of these two courses will be zero.

Chapter Three: Examinations, Course Credits, and Grades

Article 16 Besides entrance examination and transfer student examination, the grading of students in the University shall be done according to the following methods:

1. In-class grade: Marked by course instructor at any time.
2. Mid-term examination: To be held in the middle of each semester within the designated time duration.
3. Final examination: To be held at end of each semester within the designated time duration.

Article 17 The methods for calculating a student's grade are as follows:

1. Kinds of student's semester grade:
 - (1) In-class tests grade
 - (2) Midterm examination grade
 - (3) Final examination grade
 - (4) Average grade for each semester is obtained by dividing the sum of the integrated scores by the total numbers of credits taken (including flunked course) in each semester.
 - (5) Average grade for all semesters is obtained by dividing the sum of the integrated scores (including flunked course) for all semesters (including summer courses) by the total numbers of credits taken in all semesters.

The average grades of all graduating students of all departments are their grades for graduation.

2. Student's average grades are based on G.P.A. The following chart shows antitheses among different grading systems:

Level	Full Mark 100	G.P.A
A+	90~100 分	4.3
A	85~ 89 分	4.0
A-	80~ 84 分	3.7
B+	77~ 79 分	3.3
B	73~ 76 分	3.0
B-	70~72 分	2.7
C+	67~69 分	2.3
C	63~66 分	2.0
C-	60~62 分	1.7
F	<59 分	0.0

Score below (not including) 60 is considered flunked and credit will not be given.

- Article 18 Students' semester grades cannot be altered after they are sent to the Office of Academic Affairs by course instructors. If students have questions about their grades, they have to fill in written form to apply for alteration to the Office of Academic Affairs within two weeks after they have received their transcript. The alteration of grade must be submitted by course instructor, who needs to provide written documentation to explain the cause of the error with the consent of the department affairs meeting and signed by the Dean of Academic Affairs Office to alter the record.
- Article 19 If a student is caught cheating when s/he takes an examination, s/he will be punished by relevant rules stipulated by the University and his/her grade of that course will be considered zero.
- Article 20 Students who fail to achieve passing grades for the semester are not eligible to retake the examination and henceforth shall retake the compulsory courses. A student, who has asked for leave, can apply for a make-up examination for the semester no more than one time, and there is no make-up examination if s/he fails to apply for it in time. The application of make-up examination of graduating student should be made before the end of a semester. The rules of application will be stipulated separately.
- Article 21 If the grade of a course a student takes in the first semester of a whole academic year is flunked but reaches beyond 40, s/he is allowed to continue to take the course in the second semester. If s/he passes that course, the course credit(s) is (are) counted, but s/he shall retake the flunked course in the first semester.
- Article 22 Students, who fail to attend mid-term and final examinations due to serious illness, death of a parent, pregnancy, childbirth, or taking care of child under the age of 3, shall ask for a leave and apply for a make-up examination.
- Article 23 The University adopts academic year and course credit system to academic affairs. The

academic duration of bachelor degree and continuing education bachelor degree programs for all departments and independent programs is for 4 years, and it can be extended for 2 more years. Disable students can extend their academic duration for 4 more years. Undergraduate students (of bachelor degree and continuing education bachelor degree programs) of all departments shall take no fewer than 128 credits required for graduation.

Students can extend their academic duration to no more than 3 years due to pregnancy, childbirth, and taking care of child under the age of 3.

Article 24 Undergraduate transfer students who transfer to the second year of bachelor degree or continuing education bachelor degree program (including independent degree programs) shall study in the University for at least 3 years, and they can extend their academic duration to 2 more years to take course for at least 82 credits. Students transferring to the third year shall study in the University for at least 2 years, and they can extend their academic duration to 2 more years to take course for at least 50 credits. The credit-waiving of transfer students is in accordance with rules stipulated by the University. The rules are stipulated separately and sent to the Ministry of Education for ratification.

Article 25 The course in the University is counted in credit. A course that is taught for 1 hour per week per semester is counted as 1 credit, and teaching hours of the course cannot be less than 18 weeks. Internship or experiment course that is taught for 2-4 hours per week is counted as 1 credit.

Chapter Four: Absence, Truancy, and Leaves

Article 26 A student who fails to attend class without permit is regarded absence. A student who is absent without asking for a leave or without permit is regarded truancy. The rules of dealing with student's absence and truancy are as follows:

- 1.If a student plays truancy and reaches 60 hours, s/he shall be dismissed from the University.
- 2.If the hours of a student's absence and truancy reach 2/3 of whole teaching hours of a course, the student, after course instructor notifies the Office of Academic Affairs, cannot take midterm or final examination in that semester.
- 3.If a student asks for a personal (sick) or maternal leave that is granted by the University, s/he shall not be regarded as being absent or playing truancy.

Article 27 Students who fail to attend class shall apply for a leave in accordance with the rules of asking for leaves of the University, which are stipulated separately.

Chapter Five: Independent Programs, Double-Majors, Trans-Degree Programs, Inter-Departmental Transfer, Dual-School Programs

Article 28 Every department or independent program can plan its own trans-departmental optional courses. The rules of the optional course selection are separately stipulated and are sent to the Ministry of Education for ratification. In order to promote international and academic interactions, the University may conduct dual-school programs, which are additionally stipulated and sent to the Ministry of Education for ratification. Students of bachelor degree and continuing education bachelor degree programs (including independent degree programs) can apply for a minor degree and double-majors program in other departments (including independent programs) after their application is approved by the chair of their original department (including independent program) and of other departments (including independent programs). The rules of students' application for a minor degree and double-majors program are additionally stipulated and sent to the Ministry of Education for ratification. They are implemented after they are passed by the academic affairs meeting of the University.

Article 29 Students of inter-departmental transfer program or independent programs applying for transferring to other departments or independent programs before the beginning of their second academic year may transfer to the second year of other departments or independent programs whose characters are similar to their original department. Students applying for transferring to other departments or independent programs before the beginning of their third academic year may transfer to the second year of other departments or independent programs whose characters are similar to their original department or the second year of other departments whose curriculum differs from their original departments. Students, due to particular reason, can apply for transferring to other departments or degree programs before their fourth academic year. They may also transfer to the third year of other departments or degree programs whose curriculum is similar to their original department. All applications need to be approved by chairs of related departments or independent degree programs, college dean, and dean of Academic Affairs Office.

Students may apply to transfer for one time only. After students' applications have been approved, they cannot apply for another transfer or for return to their original department or independent degree program. The overlapping years of study during which a student transfers from one department (independent degree program) to another department (independent degree program) at a lower academic year level will not be counted into the maximum duration of study as stipulated by the department the student is transferring to.

Students of continuing education bachelor degree program (including independent degree programs) can use the same rules for students of bachelor degree program to apply for transferring to other departments or independent degree programs. They still need to be approved by chairs of related departments or independent degree programs,

college dean, and dean of Continuing Education Office.

Students transferring to another division in the same department (for example: students of continuing education bachelor degree program transfer to bachelor degree program, and vice versa) can follow the ways of inter-departmental transfer mentioned above.

Article 30 Inter-departmental transfer or trans-degree students, before their graduation, shall finish taking all necessary courses stipulated by the department s/he is transferring to.

Article 31 Make-up courses an inter-departmental transfer or trans-degree undergraduate student needs to take are ratified by chair of the department or independent program the student is transferring to.

Article 32 The regulations of student's application for inter-departmental transfer or trans-degree program are as follows:

1. Undergraduate students of bachelor degree program apply for inter-departmental transfer and trans-degree program at the Office of Academic Affairs. Students of continuing education bachelor degree program apply for them at the Office of Continuing Education. All applications must be finished before stipulated deadline, and late applications will not be accepted.
2. After students hand in application form to the Office of Academic Affairs for registering, the application will be sent to and ratified by the committee of related departments or independent degree programs.
3. If necessary, examinations can be held by departments or independent degree programs for students who want to transfer to other departments or trans-degree programs. Examination courses and date will be stipulated by the department or independent degree program the student is transferring to.
4. Transfer students can apply for inter-departmental transfer and degree-program transfer after they have transferred to the University for one year. Their applications must be regulated by related rules. After their applications are approved, they can process to waive and ratify the credits they take again.

Chapter Six: Temporary Leave of Absence, Reinstatement, Transfer to another University, and Dismissal

Article 33 Students are in one of the following circumstances shall take a temporary leave of absence:

1. Hours of playing truancy reach 1/3 of the whole teaching hours of a course in one semester.
2. Not finishing registration and course selection procedure before a stipulated deadline.

Article 34 Students, due to particular reason, can apply for a temporary leave of absence from the

University for one semester or one academic year after application is approved by the University. If necessary, students can extend their leave of absence for one more academic year. If they fail to apply for reinstatement before expiry date of the temporary leave, they will be dismissed from the University.

If students fail to apply for reinstatement before the expiry date of their leave due to serious illness or other reasons, they can apply for an extended leave by a special approval of the University.

If students are subjected to performing military service during the time of the leave, they must apply extended temporary leave to the University with related evidence documents. After they are discharged from military service, they can apply for reinstatement with their order of retirement. The time of their performing military service is not included in the maximum years of the temporary leave of absence.

Article 35 Students, if under the following circumstances, can be excluded from the regulations of application for temporary leave of absence, but the leave is limited to no more than 3 years:

1. Application of temporary leave with related evidence documents due to pregnancy, childbirth, and taking care of child under the age of 3.
2. Students shall apply for a temporary leave if they suffer from statutory epidemic diseases which are probably spreading in larger scale and cannot recover from these diseases in a short time, or after students suffering these diseases are notified by health institutions as patients who may urgently need taking temporary leave.
3. Students, who participate the “Youth Education and Working Saving Account Program”, provide with proof.

Article 36 Students shall apply for a temporary leave if they want to perform the military service earlier.

Article 37 Students who apply for a temporary leave of absence before the end of a semester cannot apply for make-up examinations when they return to the University for a reinstatement.

The application of temporary leave of absence (except the circumstances mentioned in Article 35), must be submitted before the final examination is held. After students’ finishing application and all procedures of leaving school, a certificate of taking temporary leave of absence will be given to students.

Students’ grade in the semester they apply for a temporary leave will not be counted, and the time of the temporary leave will not be counted in their maximum years of study.

Article 38 Students shall apply for reinstatement before stipulated registration date in every semester and must be approved by chair and the dean of Academic Affairs Office. Upon resuming their study, students shall return to their original department to continue

the uncompleted program. If students apply for a temporary leave of absence in the middle of a semester, they shall continue their study in the academic year or the semester they apply for temporary leave of absence. Students are not allowed to apply for a reinstatement in the middle of a semester. If their original department or program is altered or closed, they will be advised to transfer to similar and related departments or independent degree programs.

Article 39 Students who are dismissed from the University will be reported to their parents or guardians. They will be asked to apply for leaving the University before a deadline date.

Under one of the following circumstances, a student shall be expelled from the University:

1. According to regulations mentioned in Article 11, if students fail to register in time and without being approved for a late registration or s/he fails to apply for a temporary leave of absence.
2. Students violate disciplinary rules of the University
3. Students fail their conduct grade.
4. Students' academic duration is due, and they have extended academic duration to 2 more years (graduate program is the exception, disable students can extend their maximum years of study to no more than 4 years) but fail to finish taking all compulsory and optional courses and credits of their major department or independent degree program.
5. Students do not apply for a reinstatement or an extended temporary leave of absence when their application of a former temporary leave of absence is expired.

Under any one of the following circumstances, the student shall be expelled from the University:

- (1) Students, whose admission is not ratified and approved, register in another departments and degree programs in the University or other domestic colleges or universities.
- (2) Students submit fake, counterfeited, forged, and illegally altered certificates for registration.
- (3) Students who violate disciplinary rules and are required to be expelled from the University.

Article 40 If students of each department or each undergraduate degree program, oversea Chinese students, foreign students, overseas students of Mongolian and Tibetan Affairs returning to their studies, aboriginal students, students of expatriate staff and the university sports merit students in line with the conditions prescribed by the Ministry of Education have two-thirds of total number of credits failed in two consecutive semesters, they should be dropout. Handicapped students and students who postpone

their studies whose number of studies is under 9 credits are not limited by this rule.

Article 41 Students who apply school transfer, withdrawal, or are dropout by regulations should be issued a certificate of attendance if they have attended the studies and got the scores for one semester. However, the certificate of attendance should not be issued to if the following circumstances occur:

- 1.The enrollment or transfer eligibility audited is inconsistent with laws and regulations and the admission is revoked.
- 2.Students who have forged academic certificates and get dropout by orders.
- 3.Students who get expelled.
- 4.Students with the entrance exam fraud and being substantiated as true by the school.

Article 42 If students apply school transfer or withdrawal with some forced reasons, the certificate of attendance can be issued only after the procedures for leaving school have been done and approved by the supervisors of related units with the parent or guardian written proof. Undergraduate students and students of undergraduate degree program (including degree program) who get dropout on sophomore or above can apply for re-admission through transfer examination based on their eligibility unless they fail in conduct scores.

Students who should be dropout or expelled according to the regulations can appeal according to the school's student complaint system and continue to study at school before the appeal results are determined. But the execution of the original disposition will not be stopped because of the appeal filed.

If students punished by the disposition above appealed but failed in school, they can file administrative appeal and administrative proceedings in accordance with law. If the decision is illegal and not appropriate conduct by the higher authorities or the Department of Administrative Court, they should get another punishment.

According to the previous regulation, if students who can return to school, because of punishment being replaced, do not return to school to study in time due to special incidents, each department and the Office of Academic Affairs should provide counseling for them to return to study. The period of leaving school before their returning to school can be applied for the suspension.

Chapter 7: Graduation, degree

Article 43 Undergraduate students and students of undergraduate degree program (including degree program) who complete their period of study and all the subjects and credits regulated by each department or degree program and pass the conduct score of each semester; and meet the qualification of related certificates or certificates for language ability of each department or degree program, if any, are allowed to graduate and get the Bachelor degree diplomas (including degree program).

Article 44 Students who complete all the subjects and credits regulated by each department or degree program one semester or one year before the period of study and meet the following criteria are allowed to graduate early:

- 1.Those who get 80 points or more of academic average for each semester and are ranked ahead within five percent of all students in their departments.
- 2.Those who get 85 points or more of conduct for each semester.
- 3.The criteria for other outstanding achievements can be regulated by each department or degree program.

This regulation for graduating early is not applied for the juniors transferring from other schools.

Article 45 Students who complete all the subjects and credits regulated by each department or degree program one semester or one year before the period of study but do not meet the criteria of previous article should register to study continuously. The number of credits required to study is decided by the dean of each department or degree program according to article 13.

Part III Graduate Institute

Chapter 1: Admission

Article 46 Those who have Bachelor degree diplomas from universities or independent colleges, public or accredited private, or foreign universities which meet the qualification of foreign diplomas regulated by Ministry of Education, or have the equivalent qualifications, and have passed the entrance examination or review of the graduate institutes (including degree program) of our school are allowed to study as first grades pursuing for Master degree of the graduate institutes (including degree program) of our school. Those who have Master degree diplomas from universities or independent colleges, public or accredited private, or foreign universities which meet the qualification of foreign diplomas regulated by Ministry of Education, or have the equivalent qualifications, and have passed the entrance examination or review of the graduate institutes (including degree program) of our school are allowed to study as first grades pursuing for Doctor degree of the graduate institutes (including degree program) of our school. But those pursuing Master degree who have outstanding achievements and have the research potentials are allowed to apply for pursuing Doctorate degree directly. The measures for students in our school to apply for pursuing Doctorate degree directly are regulated by another provisions and adopted to implement through the meeting by the Office of Academic Affairs of our school.

Other related matters of admission for postgraduate students are regulated as Article 6 to Article 9 of this school rule.

Chapter 2: tuition payment, registration and course selection

- Article 47 The tuition payment of postgraduate students is regulated as Article 10 and Article 11 of this school rule.
- Article 48 The course selection of postgraduate students is regulated as Article 12, Article 14 and Article 15 of this school rule and by each graduate institute (including degree program).
- Article 49 The total number of credits for each semester required for postgraduate students is regulated by each graduate institute (including degree program).

Chapter 3: Study period, credits and grades

- Article 50 The study period for postgraduate students to pursue Master degree (including degree program) in our school is one to four years. The study period for postgraduate students to pursue Doctorate degree (including degree program) in our school is two to seven years. Students with disabilities are able to extend their studies up to four years.
Students due to pregnancy, childbirth, bringing up children 3 years of age or below or applying for pursuing Doctor degree directly are allowed to apply for an extension of up to three-year study period. The semester scores and the study period of the study-termination temperately are not counted.
- Article 51 Postgraduate students pursuing Master degree (including degree program) should complete at least 24 credits, which do not include credits for graduate thesis. Postgraduate students pursuing Doctorate degree (including degree program) should complete at least 18 credits. Students who pursue Doctorate degree directly should at least complete 30 credits (including those studied in pursuing Master degree, and 12 credits at most are allowed to be waived), which do not include credits for graduate dissertation. If the number of graduation credits needs to be raised, it can be done through the meeting of each graduate institute and approved to implement through the meeting of the Office of Academic Affairs.
- Article 52 Types and counting method of academic grades of students pursuing Master degree and Doctorate degree are implemented according to the Article 17 of this school rule, but with 70 points or more or level B or above to pass.
Types of grade ranks are as followed:
Level A+ : 90-100 points.
Level A : 85-89 points.
Level A- : 80-84 points.
Level B+ : 77-79 points.
Level B : 73-76 points.
Level B- : 70-72 points.
Level F : 69 points or less.
The grades for the courses for writing Master thesis or basic undergraduate courses are presented with “pass” or “failed”, and the credits for completing basic undergraduate courses are not counted as graduation credits.
Other related matters about postgraduate students are implemented according to Article 18 to Article 20 of this school rule.
- Article 53 The measure for the assessment of conduct grades of postgraduate students is based on the assessment regulations of conduct grades of students in our school, and these regulations are customized independently.
- Article 54 The qualification exam and degree examination of postgraduate students are

implemented according to the regulations for degree examination of postgraduate students in our school, which are customized independently and reported to Ministry of Education for reference.

Chapter 4: Suspension, return to school and drop out

Article 55 Related matters of admission reservations, suspension, return to school and violation of school rules of postgraduate students are implemented according to the related regulations of part II of this school rule.

Article 56 If any following circumstance of postgraduate students occurs, they should be dropout:

1. Postgraduate students pursuing Master degree and those pursuing Doctorate degree cannot complete the required subjects and credits in four years and in seven years, respectively, and cannot apply for the extension of period of study according to the regulations.
2. Candidates of Master degree fail to pass the qualification exam required by the institute.
3. Postgraduate students pursuing Doctorate degree fail to pass the qualification exam of becoming candidates of Doctorate degree in time required by the institute or fail to complete the qualification exam for candidates of Doctorate degree for two times.
4. Those fail to complete various examinations required by the regulations of degree examinations of postgraduate students in our school.
5. Those with academic grades failed to meet the criteria required by the institute and come to reach the criteria to be dropout approved by the school.
6. Those with conduct grades failed.
7. Those with registration overdue or suspension overdue and not returning to school.
8. Those enrolled by other institutes of our school or by other domestic universities or colleges without passing the audition of our school.
9. If papers, creations, performances/displays or written reports or technical reports have copied or fraud violations, and have been substantiated by the investigation, degree certificates issued should be cancelled in public notification and notify the parties to return the degree certificates and notify other colleges and related institutions about the revoked and cancellation matters.
10. Those required to be dropout by rule according to other regulations in this school rule.
11. Those required to be dropout by rule according to the provisions of students incentives and disincentives of our school.
12. Those applying for the withdrawal by themselves.

Chapter 5: Graduation and degree

- Article 57 Postgraduate students of our school are allowed to graduate and receive Master (including degree program) or Doctor degree diplomas (including degree program) after they complete the subjects and credits required in time, pass all the examinations required for postgraduate students of our school, and pass conduct grades of each semester.

Part IV Enrollment management

- Article 58 All the enrollment information including the student name, place of origin and date of birth should be consistent with the identity card. Any inconsistency of admission qualification certificates with the identity card (or passport) should be immediately corrected.
- Article 59 Student name lists of each year and original lists of each enrollment information and grade recorded by the Office of Academic Affairs only are treated as the official documents for all the enrollment records of students during study period about institute, grade, score, registration, suspension, school returning, department transfer, degree program transfer, withdrawal, school transfer, etc.
- Related matters about academics and enrollment information during students' leaving the country are implemented according to the regulations for handling the related matters about academics and enrollment information during students' leaving the country. The provisions are regulated independently and reported to the Ministry of Education for future reference.
- Article 60 Students during the study period and alumni, having graduated or not, who apply for the change of name, place of origin, or date of birth, should report to the Office of Academic Affairs for processing, with related certificates issued by the Household Administration Authority as attachments.

Part V: Supplementary

- Article 61 All the related matters of application by students in this school rule may be regulated independently by our school.
- Article 62 To help students to overcome the difficulties while students confront with sudden disaster, the university will follow the "Enforcement Actions of Protecting Students Learning Rights while students confront sudden disaster". The related regulation will be made in the soonest.
- Article 63 If issues not mentioned in this school rule occur, the related orders regulated by the Ministry of Education are adopted for processing.
- Article 64 The school rules are assessed and adopted through the meeting of our school affairs and announced to implement, and reported to Ministry of Education for future reference, any amendments thereto.